



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Michael Doyle, Robert K. Frink, Richard Monteiro and David Russell

Thursday, July 19, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert K. Frink, Richard Monteiro and David Russell

Members Absent: Robert J. Austin-LaFrance and Michael Doyle

Staff: Wes Greenleaf, Director of School Buildings and Grounds, GPS and Tonya Durnall, Recorder.

The meeting was called to order at 7:00 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) July 5, 2012

A motion was made by Mr. Frink and seconded by Mr. Russell to accept the meeting minutes of July 5, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Staff

Mr. Greenleaf told the Committee that he contacted Mr. Oefinger requesting that the PSBC be included in any further communications regarding the School Initiative (Phase II). Mr. Oefinger will be in contact with Mr. DeMatto. Mr. Greenleaf informed the PSBC of the next School Initiative meeting on July 31, 2012, at 6:00 PM, in CR 1 (Town Hall Annex). This meeting is open to the public and Mr. DeMatto encouraged the Committee members to attend. Mr. DeMatto stated that he will represent the PSBC at the Town Council sponsored School Initiative meetings.

5. UNFINISHED BUSINESS

a) TOWN COUNCIL APPOINTED PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

Committee Lead: David Russell

1) Staff

2) Committee

Mr. Greenleaf reported the bids for the portable classroom projects for West Side Middle and Carl Cutler Middle Schools were opened on July 19, 2012. The apparent low bid for both projects was submitted by M. Space Holding LLC: West Side Middle School - \$257,900, Carl Cutler Middle School - \$468,000. The bids submitted for West Side Middle School and Carl Cutler Middle School portable classroom units were under budget West Side Middle School under by \$130,000:

Carl Cutler Middle School under by \$219,620. Mr. Greenleaf submitted copies of the Cost Estimate and Project Bids for the West Side Middle and Carl Cutler Middle Schools Portable Classroom Projects. Mr. Greenleaf told the PSBC that the BOE planned to sign the contracts for both projects on Monday, July 23, 2012. Mr. Greenleaf reported that the contractor was confident both projects would be completed by September 28, 2012. Mr. Greenleaf informed the PSBC that the contractor would submit plans and specifications to the City for approval.

Mr. Frink asked if site work would be completed before the beginning of the school year. Mr. Greenleaf noted that students will be attending school during the site work. Mr. DeMatto asked if a safety plan will be in place for students and was told by Mr. Greenleaf that a plan is in place, with a 6' fence around construction site not used by students.

P-2012-0006 Carl Cutler Middle School Portable Classroom Units (2012-0088)

Carl Cutler Middle School Portable Classroom Units

Committee Lead: Robert LaFrance

1) Staff

2) Committee

see West Side Middle School

P-2012-0007 Mary Morrisson Asbestos Floor Tile Removal (2012-0089)

Mary Morrisson Asbestos Floor Tile Removal

Committee Lead: Robert Frink

1) Staff

2) Committee

Mr. Frink reported that he made an on-site visit to Mary Morrison School. Mr. Greenleaf reported that the removal of asbestos floor tile is ahead of schedule and should receive school clearance next week from the State. Mr. Greenleaf also noted that the tile contractor has assured the project will be completed on schedule.

P-2012-0008 Fitch High School Roof Replacement (2012- 0090)

Fitch High School Roof Replacement

Committee Lead: Richard Monteiro

1) Staff

2) Committee

Mr. Greenleaf reported that a company has been hired to patch the area of roof at the weakest point. Mr. Greenleaf told the PSBC that this was the most cost effective repair at this time.

b) ADDITIONAL BOE PROJECTS

P-2012-0005 West Side Middle School Portable Classroom Unit (2012-0087)

West Side Middle School Portable Classroom Unit

In updates for the West Side Middle School renovations the PSBC was told that BOE Maintenance is waiting for the City Building officials to respond to their request for the removal of an interior wall. The specifications are being prepared. The project is at a completion level of 70%.

P-2012-0010 Carl Cutler Middle School Renovations

Carl Cutler Middle School Renovations

Installation of the parking lot railing for Carl Cutler Middle School has been completed. The interior renovations for this project are at a completion level of 90%.

6. NEW BUSINESS

The next PSBC meeting is the regularly scheduled meeting of August 16, 2012.

7. OTHER BUSINESS

Mr. DeMatto requested that the status of the PSBC Roles & Responsibilities Report from the Town Council appear on the next PSBC agenda. Mr. DeMatto asked that Colleen Q. post that the PSBC meeting scheduled on August 2, 2012 has been cancelled.

8. ADJOURNMENT

A motion was made by Mr. Russell and seconded by Mr. Monteiro to adjourn the meeting at 7:52 PM.